



Ohio State School of Cosmetology  
Nationwide Beauty Academy  
The Spa School

Dear Transfer Applicant:

Transfer Students may be accepted at the sole discretion of the school, and contingent upon certain written stipulations on a case by case basis.

Any student accepted for transfer will receive credit for no more than half of the hours of the program for which they are enrolling. The Advanced Cosmetology program would be up to 900 hours, the Cosmetology program up to 750 hours, and the Advanced Esthetics program up to 375 hours. (NOTE: Academic hours will not be accepted from High School Career Technical Schools.)

A transfer applicant must:

1. Contact the appropriate State Board and request that their previously accumulated hours be transferred to the school location you are interested in attending.
2. Submit to our Admissions Office a written request for transfer to the School. Include your name, address, telephone number and the reason you are requesting transfer and the reason for leaving the previous cosmetology school.
3. Upon request of the Admissions Office, a student may be required to furnish a written recommendation from the school that he/she previously attended.
4. There is a \$150.00 transfer fee required, following review of the written request, receipt of transfer hours from the Ohio State Board of Cosmetology and a required personal interview. The transfer fee is refundable if the applicant does not meet the necessary admissions criteria.
5. There is a \$100.00 registration fee for those students who are accepted into the program. This fee is refundable if the applicant does not meet the necessary admissions criteria.

Enclosed is the program material you requested. No action will be taken on your application until we are notified by you as described above.

Thank you for your inquiry into our program.

Admissions Representatives  
Salon Schools Group

Enclosure